

# HEALTH CARE MANAGEMENT

[www.siu.edu/~asaocap](http://www.siu.edu/~asaocap) or [www.siu.edu](http://www.siu.edu)

Page 1



**Southern**  
Illinois University  
Carbondale

College of Applied Sciences and Arts - Off-Campus Academic Programs  
Great Lakes Naval Training Center

2221 MacDonough Building 617 Room 204 Great Lakes, IL 60088

Phone 847-689-3055 Fax 847-689-3057

Program Advisor Email: [ocapgl@siu.edu](mailto:ocapgl@siu.edu)

## **ABOUT THE PROGRAM**

The Health Care Management Bachelor of Science degree program is designed to provide course work and experience in the areas of management and supervision in health-oriented fields.

This is a career-oriented degree program that meets the needs of individuals who have health care-related work experience and/or technical certification training from military schools, technical institutes, or industry training programs.

Created with the working adult in mind, classes are held on Saturday and Sunday every other weekend. The 48 hour major is offered in 4 semesters, 12 hours each, over 16 months at various locations. (no main campus attendance required)

## **THE DEGREE PROGRAM**

Upon successful completion, individuals will earn a Bachelor of Science in HCM. The degree program consists of three parts:

### **PART ONE:**

A 48 semester-hour major with courses in a weekend format that spans four semesters.

### **PART TWO:**

31 semester-hours of career electives that can be satisfied with previous military schools, community college, or technical school courses/degree.

### **PART THREE:**

41 semester-hours of University Core Curriculum (general education) that can be completed from transfer credit from other accredited institutions, including community colleges, CLEP, DANES, proficiency testing.

## **CAREER POSSIBILITIES**

Below is just a few of the many career possibilities you could pursue.

- Clinical Nursing Supervisor / Unit Supervisor
- Social Services Director
- Human Resources Supervisor
- Administrative Tech
- Risk Manager / Assistant Risk Manager
- Chief Patient Affairs Officer
- Medical Services Officer
- Purchasing Contract Administrator
- Client Services Manager
- Department Head
- Physician Recruiter
- Health Benefits Advisor
- Compliance Advisor
- Materials Director
- Inventory Control Officer
- Customer Service Coordinator, Patient
- Hospice Manager
- Scheduling Coordinator
- Career Counselor
- Nurse Manager

## **OFF-CAMPUS LOCATIONS**

- National Naval Medical Center Bethesda, MD [ocapnmc@siu.edu](mailto:ocapnmc@siu.edu)
- Marine Corps Base Camp Lejeune, NC [ocapclej@siu.edu](mailto:ocapclej@siu.edu)
- North Chicago Great Lakes, IL [ocapgl@siu.edu](mailto:ocapgl@siu.edu)
- Naval Air Station Jacksonville, FL [ocapjax@siu.edu](mailto:ocapjax@siu.edu)
- Naval Air Station Pensacola, FL [ocappen@siu.edu](mailto:ocappen@siu.edu)
- Naval Medical Center San Diego, CA [ocapnmc@siu.edu](mailto:ocapnmc@siu.edu)

# HEALTH CARE MANAGEMENT

[www.siu.edu/~asaocap](http://www.siu.edu/~asaocap) or [www.siu.edu](http://www.siu.edu)

Page 2



**Southern**  
Illinois University  
Carbondale

College of Applied Sciences and Arts - Off-Campus Academic Programs  
Great Lakes Naval Training Center

2221 MacDonough Building 617 Room 204 Great Lakes, IL 60088

Phone 847-689-3055 Fax 847-689-3057

Program Advisor Email: [ocapgl@siu.edu](mailto:ocapgl@siu.edu)

## COURSE DESCRIPTIONS

**HCM 320 - Health Policy.** An introductory course with a focus on the U.S. health policy-making process within the context of the political marketplace. Emphasis is upon the ways in which health policy affects the determinants of health. Through real world cases in health policy the health care management students analyze the public policy environment and gain an understanding of how to exert influence in this environment. Prerequisite: ECON 240, Health Care Management major or minor.

**HCM 340 - Marketing for Health Care Organizations.** Introduction to principles of marketing as applied to health care as a service industry. Analysis of local demographics and of current market trends in healthcare. Design of plans to include pricing, promotion, distribution channels and evaluation of strategies. This course is writing intensive and reflects the college's communication- across-the-curriculum initiative. Prerequisite: English 101, Health Care Management major or minor.

**HCM 360 - The U.S. Health Care System.** A study of the major components which comprise the U.S. health care system. This course will focus primarily on basic terminology, history, settings, personnel and utilization of services.

**HCM 364 - Health Care Supervision.** A course dealing with the problems of management of the small working unit (division, department, section, etc.) within a larger health care agency. Included items will be unit goals, identification of problems, staffing needs, monitoring of work progress, unit communications and interpersonal relations within the unit. Prerequisite: School of Allied Health major.

**HCM 375 - Analysis and Evaluation of Health Care Services.** An examination of theory and practices in evaluation of health care programs. Special attention is given to identifying program objectives, measuring performance, and designing evaluation studies. Both quantitative and qualitative methods of analysis and evaluation are covered (quasi-experiments, cost-effectiveness analysis and participant observation). Prerequisite: University Core Curriculum mathematics, an approved statistics course, and HCM 381.

**HCM 381 - Health Care Management.** This course introduces basic theories of organization and management as they apply to the variety of health care organizations. Focus is on the organizational (macro) level of analysis, with strong emphasis on characteristics of the external environment. Prerequisite: HCM 360, 364 and School of Allied Health major.

**HCM 384 - Equipment and Materials Management in Health Facilities.** A focus on the preparation of health care administrators with the necessary management tools to assure comfort, safety, and well-being of patients, hospital personnel, and visitors, and to focus their attention on sound maintenance management practices, materials procurement, storage and preservation, records keeping, and the utilities systems needed in a health care facility.

**HCM 385 - Fiscal Aspects of Health Facilities.** An introduction to the fiscal problems in the administration of health care facilities. Special emphasis is placed on health care reimbursement, working capital, financial statements, and accounting/monetary control for the health care industry. Prerequisite: University Core Curriculum Mathematics, Accounting 210 or 220, and Health Care Management major or minor.

**HCM 388 - Legal Aspects of Health Care.** Principles of law and the U.S. legal system are applied, in part through case study, in the areas of health care administration. Legal issues include malpractice, contracts, corporate liability of health care organizations, liability by health care professionals, and patient rights, along with a specific focus on legal aspects of managed care. Risk management concepts are explored. Prerequisite: HCM major or minor or consent of school.



**Southern**  
Illinois University  
Carbondale

College of Applied Sciences and Arts - Off-Campus Academic Programs  
Great Lakes Naval Training Center

2221 MacDonough Building 617 Room 204 Great Lakes, IL 60088

Phone 847-689-3055 Fax 847-689-3057

Program Advisor Email: [ocapgl@siu.edu](mailto:ocapgl@siu.edu)

## COURSE DESCRIPTIONS

**HCM 390 - Managing Human Resources and Labor Relations in Health Care Org.** This course introduces students to the major issues related to developing and implementing human resource management strategies, with specific emphasis on their applications within health care organizations. Emphasis in the course will be given to issues related to the following aspects of human resource management: the strategic role of human resource management in health care organizations; recruiting and selecting health care employees; equal opportunity issues; orienting, training, and developing employees; appraising and managing performance; ensuring fair treatment of all employees; providing a safe workplace; developing and administering compensation plans; managing labor relations; and implementing HRM's role in reengineering processes. Incorporated within the course is an explanation of the human resource functions that are part of all health care managers' responsibilities. May be independent study. Prerequisite: HCM 364 and Health Care Management major or minor.

**HCM 413 - Long Term Care Administration.** A study of the principles of nursing home management and assisted living services which examines administrative and staffing functions relating to clients, community, public policy, programming and financing. Not for graduate credit. Prerequisite: Junior standing.

**HCM 420 – Ethical issues in Health Care Organizations.** This course introduces students to the various existing and emerging ethical issues that arise in the management and delivery of health care services. Emphasis in this course will be placed on the examination of organizational ethics in health care organizations and on the ethical dilemmas confronting the individuals who manage them. Attention will be given to the relationship among ethics and organizational structure, culture, and mission and with the external environment. Students will apply ethical principles and decision making processes to a series of cases involving ethical dilemmas encountered by individual managers as well as by health care organizations. May be independent study. Not for graduate credit. Prerequisite: School of Allied Health major.

**HCM 301 – Introduction to Health Care Management Research.** An introduction to library resources, electronic media resources and formal academic writing styles common to Health Care Management research. Introduction to basic theories, concepts and practices pertinent to Health Care Management. May be independent study. Prerequisites: Health Care Management major or minor and English Composition 1: grade of "C" or better.

**HCM 349 – Readings in Health Care Management.** The use of written and electronic media resources relevant to Health Care Management and the development of a Health Care Management research bibliography. The use of bibliographic resources to produce written comparative or persuasive research reports. May be independent study. Prerequisites: HCM 301 and Health Care Management major or minor.

**HCM 401 – Analysis of Issues in the Health Care Industry.** The identification and study of current economic, regulatory or operational issues impacting the health care industry. The use of both written and oral reports to present a critical analysis of selected topics. May be independent study. Not for graduate credit. Prerequisites: HCM 349 and Health Care Management major or minor.

**HCM 422 – Health Care Management Internship.** Each student will be assigned to a University approved health care organization engaged in activities related to health care management and to the student's career objectives. The student will perform duties and services as assigned by the preceptor. Each student will have a project(s) assigned that is a work project, is managerial/analytical, and is of value to the organization. Report, log, and evaluations are required. Hours and credits are to be arranged individually. Mandatory Pass/Fail. Not for graduate credit. Prerequisite: minimum grade of C in all Health Care Management courses.

**HCM 450 – Management Problems in the Health Care Industry.** The identification and study of problems related to management within the health care industry. The application of health care management theories, concepts and practices to the identified management problems. The use of written and electronic media research resources to produce a written problem solving report. May be independent study. Not for graduate credit. Prerequisites: HCM 401 and Health Care Management major or minor.

# HEALTH CARE MANAGEMENT

[www.siu.edu/~asaocap](http://www.siu.edu/~asaocap) or [www.siu.edu](http://www.siu.edu)



**Southern**  
Illinois University  
Carbondale

College of Applied Sciences and Arts - Off-Campus Academic Programs  
Great Lakes Naval Training Center

2221 MacDonough Building 617 Room 204 Great Lakes, IL 60088

Phone 847-689-3055 Fax 847-689-3057

Program Advisor Email: [ocapgl@siu.edu](mailto:ocapgl@siu.edu)

<b>Degree:</b>	<b>Bachelor of Science in Health Care Management</b> from Southern Illinois University Carbondale	
<b>Classroom Location:</b>	Life Long Learning Center SIU-CASA 2221 MacDonough Building 617 Room 204 Great Lakes, IL 60088	
<b>Program Length:</b>	Major course work can be completed in 16 months for full-time students enrolled in 12 semester hours each semester	
<b>Type of Courses:</b>	12 accelerated lecture courses	4 independent study courses
<b>Course Length:</b>	<b>Lecture</b> – each course meets for 3 weekends (attendance required)	
	<b>Independent Study</b> – each one lasts for 16 weeks (must attend the portion of first lecture course of the semester for orientation with independent study instructor)	
<b>Meeting Dates:</b>	Flexible meeting dates to accommodate the work constraints of this specialized student population. Classes meet every Saturday and Sunday (Attendance to all classes is required)	
<b>Class Length:</b>	Meets on Saturday and Sunday from 8:00AM to 4:50PM	
<b>Cost:</b>	\$225 per semester hour or \$675 per course	
<b>Payment Options:</b>	Tuition can be paid in full when enrolling or by the installment plan	
<b>Financial Assistance:</b>	Assistance in the form of Student Loans, Federal Pell Grants, GI Bill, and Illinois Veteran’s Grant Benefits is available. Active Duty Military can use Tuition Assistance	
<b>Transcripts:</b>	<b><u>Official Transcripts</u></b> from <b>ALL</b> post-secondary institutions ever attended must be received at this office by the end of the first semester. Failure will result in a transcript hold and ineligibility to register for the following semester.	
<b>Registration:</b>	Individuals interested in this program will need to apply online <a href="http://admissions.siu.edu/applynow.html">http://admissions.siu.edu/applynow.html</a> and pay a non-refundable \$30.00 application fee. Once admitted to the University, registration forms will be processed. This process may take several weeks to complete.	
<b>Books:</b>	A detailed textbook list will be mailed with registration materials. Students are required to obtain their own textbooks, and a list of textbook vendor options will be supplied.	

