

2008 College of Liberal Arts Outstanding Teacher Award Award Guidelines

Nature of Award: The College of Liberal Arts Outstanding Teacher Award is part of the Excellence Through Commitment (ETC) Award Program. The CoLA Outstanding Teacher receives a monetary award, OTS award, certificate and watch.

Eligibility: An employee must have been in employment for a period of five (5) consecutive years to be considered for any Excellence Through Commitment (ETC) award. No employee will be awarded the same award more than once in ten years, or more than one award in a given year. For the College of Liberal Arts Award, candidates must be full-time, tenured or tenure-track faculty who are involved in classroom instruction at the time of the nomination.

Nomination Deadline: Nomination materials must be received in the CoLA Dean's Office by December 14, 2007.

Nomination Packet Must Include:

- Letter of nomination from the Chair that includes a statement of the nature and importance of the teaching accomplishments of the nominee
- Nominee's current curriculum vitae in standard university format
- Brief (not to exceed two pages) statement by the nominee outlining his or her teaching philosophy.
- Additional materials (**10 pages maximum**) that document teaching activities and quality such as a summary of student evaluation of teaching; syllabi (or excerpts) with discussion of important features of course design; summary of technological innovations used in teaching, etc.
- Up to six supporting letters of no more than two type-written pages each. Letters can be from individuals within and external to SIUC. Please do not include letters from current students.

Please submit all materials in electronic format (e.g., WordPerfect, Word, PDF) *(if you need assistance with conversion of hard copy to PDF format, please contact the Associate Dean's office).*

Review Procedures: Nomination packets will be reviewed by the College of Liberal Arts Council's Teaching and Learning Committee. The committee will rank the nominees and make a recommendation to the Dean of the College regarding the winner of the Outstanding Teacher Award.

Note: The CoLA Outstanding Teacher Award winner for 2008 will be nominated for the University Level Outstanding Teacher Award in 2009.